

## Matchbox Bicycle Policy

### 1. Bicycles

1. Any bicycle missing major components including but not limited to pedals, handle bars, chain and/or flat tire(s) will be considered abandoned and removed from the property.
2. Any bicycle not registered with a lease holder will be considered abandoned and removed from the property.

### 2. Bicycle parking locations

1. The only locations bicycles can be parked is in the bicycle racks provided at your property and inside your apartment. Please check with your Property Manager for specific locations of the bike racks.
2. Bicycles parked in any location, other than the designated areas, will be removed at owner's expense. Matchbox Realty and the Landlord will not be responsible for the damage to a lock, chain, or bicycle as a result of removal.

### 3. General rules and regulations

1. Bicycles parked/stored on the property are at the bicycle owner's risk. Matchbox Realty, nor the Landlord, are not responsible for damage and/or theft to bicycles stored on the property.
2. Bicycles are not to be ridden on the plaza, sidewalks, breezeways and in the hallways- or any other location deemed unusual/unsafe.
3. Bicycles stored in an apartment are to be carried in and out of the building. They are not to be rolled in elevators or hallways.
4. If a bicycle owner is found responsible for any marks and/or dirt on the walls or floors and/or damage to the property, the bicycle owner will be liable for the cost of repairs.
5. Bicycles are not to be stored on the apartment balconies or attached to any railings.
6. **A fine of \$50 and the cost of repairs and/or cleaning may be assessed to residents if any of the above policies are violated.**

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Name

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Date

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Building/Unit Address

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Brand/Color/Description

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Signature